

Christian Education Staffing at First Presbyterian Church

The Christian Education ministry at First Presbyterian Church has three goals

1. Nurture faithfulness
2. Develop expressions of service
3. Create fellowship ties

To facilitate our Christian Education ministry, our staffing model matches these broad-age categories:

- Coordinator for Children's Ministry
- Coordinator for Youth and College-Age Ministry
- Coordinator for Adult Ministry

The purpose of this staffing is to facilitate and equip our congregational ministry, as opposed to being the primary "providers" of ministry, working primarily in Christian Education and overlap areas as mutually effective (e.g., Fellowship, Communication, Worship, etc.)

Qualifications: Candidates need to be persons of practiced Christian faith, willing to support and advocate for Presbyterian expressions of faith. Each coordinator should have strong, self-initiative and work well without constant supervision. Minimally, a college-degree or at least college experience is needed. Previous experience in church programming would be helpful; a willingness to learn, develop, and work together on a staff team is even more imperative.

Compensation: Each coordinator position is part-time, without benefits. Commensurate with the experience of the coordinator and the agreed-upon staff responsibilities, the salary will be set by the Personnel and Administration Committee within the framework of the Christian Education staffing in the annual budget.

Coordinator for Children's Ministry

This Coordinator works directly with the administration and development of our ministries for children, which typically includes the following:

- Ongoing ministries: Sunday School, Wednesday Night programming, and Children's Church, including curriculum development and review
- Special events: VBS, Easter Egg Hunt, Pageant, Harvest Festival, etc.
- Safe Sanctuary Monitoring
- Childcare Coordination
- Recruitment and training of servant leaders working with children
- Other ministries pertaining to this ministry focus that may develop.

Session relationship: Works with the Christian Education Committee

Staff relationship: Reports to Senior Pastor, working as part of a staff team to accomplish the church's mission

Work Pattern: 70 to 80 hours a month, flexible schedule, with regular meetings with Christian Education Committee (and ad hoc teams) and Senior Pastor

Coordinator for Youth and College-Age Ministry

This Coordinator works directly with the administration and development of our ministries for youth (middle school and high school) and college-age, which will likely include the following:

- Ongoing ministries: Sunday School, Wednesday Night programming, including curriculum development and review
- Confirmation Class
- Presbytery events
- Summer conferences/mission trips
- Recruitment and training of servant leaders working with youth and college-age
- Other ministries pertaining to this ministry focus that may develop.

Session relationship: Works with the Christian Education Committee

Staff relationship: Reports to Senior Pastor, working as part of a staff team to accomplish the church's mission

Work Pattern: 70 to 80 hours a month, flexible schedule, with regular meetings with Christian Education Committee (and ad hoc teams) and Senior Pastor

Coordinator for Adult Ministry

This Coordinator works directly with the administration and development of our ministries for, with, and through adults, which typically includes the following:

- Ongoing ministries: Sunday School and Wednesday Night programming, including curriculum development and review
- Communication
- Church retreats
- Special emphasis on young adults without children
- Coordination of ministry and service opportunities
- Recruitment and training of servant leaders working with adults
- Other ministries pertaining to this ministry focus that may develop.

Session relationship: Works directly with Communication Committee and stays in contact with other programmatic efforts that involve adults

Staff relationship: Reports to Senior Pastor, working as part of a staff team to accomplish the church's mission

Work Pattern: 70 to 80 hours a month, flexible schedule, with regular meetings with the Communication Committee (and ad hoc teams) and Senior Pastor

To apply for any of these positions, send a letter expressing interest, with a resume, to

First Presbyterian Church
620 State Street
Knoxville, TN 37902

OR: email: William@fpcknox.org

Attn: William Pender

For further information, contact any of the following:

- Elders: Jane Armstrong, Donna Young, and Raymond McCord (Christian Education Committee)
- Elder: Charlie Wright (Personnel and Administration Committee)
- Head of Staff: William Pender